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Meeting Minutes

WKU Council of Academic Deans

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MINUTES

Meeting of the Council of Academic Deans
March 28, 1995

Members Present: Drs. Martin R. Houston, Elmer Gray, Michael B. Binder, Carl R. Martray, David D. Lee, Jacqueline Addington, Robert V. Haynes. Ms. Linda Allen attended for Dr. Michael B. Binder.

Visitors: Dr. Kyle Wallace, Director of the Undergraduate Advising Center and Ms. Freida Eggleton, Registrar.

Ms. Eggleton and Dr. Wallace addressed "Registration by phone: Issues/Problems." In the past, part-time students have not been required to see an advisor. All degree seeking undergraduate students with no degree program on file will be required to see an advisor. Once a degree program is filed, advising becomes less important.

The Council of Academic Deans proposed an increase of fees to \$5.00 in the Spring of '96 (effective with telephone registration).

The memo distributed by Freida Eggleton on alterations to the Advising and Registration System should be used to discuss the process with faculty by the deans.

Cecile Garmon can give us an additional week to work with the adjustments to faculty salaries based on equity adjustments. Tuesdi Trosper will look at gender equity by analyzing data from Potter, Ogden, and the College of Education and Behavioral Sciences which looks at years in rank. We will look at the latest data at next Tuesday's Council of Academic Deans meeting.

A caution to use in recruiting--get the base salary accurate so that it doesn't have to be corrected within one to two years.

An announcement of the CAD retreat on April 25th was made.

Reimbursement for travel for prospective faculty was discussed. It is encouraged that transportation from the airport be provided in this order: 1) private car pick up and return, 2) executive shuttle, and 3) rental car reimbursed at \$90.00 maximum.

A letter from CHE regarding the reciprocity agreement between Tennessee and Kentucky was discussed. The agreement will continue as policy through the 95-96 year.

Computers for optional retirement faculty was discussed. Optional retirement faculty are not currently eligible, the question is do we wish to continue this policy. The point was made regarding concern for the part time faculty and their computer accessibility. The deans should get information from department chairs about both part time and optional retirement faculty relative to computer access.

Dr. Gray will provide information at the retreat on graduate admission and other date related to graduate students.

The Minority Assistantship Program has shifted to in-state students. A few out of state will continue. We will pay in-state fees for in-state MAP students beginning Fall 1995.

Dr. Gray will draft a memo for the Council on Higher Education regarding out-of-state graduate student employment.

It is too late this year to do anything about the University Distinguished Professor Award. The CAD is reminded that this needs to be considered in time to make the award for next year.

Respectfully submitted,

A handwritten signature in cursive script, reading "Jacqueline Addington". The signature is written in dark ink and is positioned above the printed name.

Jacqueline Addington